

**THE BALTIMOREAN APARTMENTS  
2905 NORTH CHARLES STREET  
BALTIMORE, MARYLAND 21218  
(410) 889-4157 FAX (410) 889-4158**

**RESERVATION REQUEST FOR GUEST ROOM OR SHORT TERM RENTAL**

NAME: \_\_\_\_\_

PERMANENT ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

CURRENT EMPLOYER/SCHOOL \_\_\_\_\_

SOCIAL SECURITY or VISA #: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

DATES REQUESTED: \_\_\_\_\_

ROOM PREFERENCE: \_\_\_\_\_

HOW DID YOU HEAR ABOUT OUR BUILDING? \_\_\_\_\_

**REQUIREMENTS FOR RESERVATION:**

We will reserve a room for you by request for up to 7 days without a deposit. To confirm your reservation, a \$200 deposit is required (\$60 if you are staying 2 weeks or less). This deposit will be used as a security deposit while you are staying here and will be refunded to you after you have moved out and after an inspection of your apartment. If this reservation is cancelled more than 24 hours before your requested arrival date or the requested dates and/or room preference is not available, the deposit will be fully refunded to you. If the cancellation is within 24 hours of your arrival date, the deposit will not be refunded and will be used as a cancellation fee. If you arrive to pick up the keys after our normal business hours (Monday-Friday 9 am - 5 pm), there is an extra fee of \$75; \$150 for late arrivals (11 pm to 7 am) or holiday weekends. On arrival, the first months rent and after hours fee (if applicable) will be due by cash, check, money order, traveler's checks, credit card (+2.5-3.5% fee) or wire transfer (\$15 fee). By your signature below, you certify that the information given above is true and understand that your rental agreement may be terminated if you have made any false statements on this reservation form. You authorize The Baltimorean Apartments to verify any information provided on this form and to obtain a copy of your credit report in order to process this reservation request. You also understand that completion of this form does not guarantee apartment availability. **Please sign below if you are in agreement with these terms.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE